



Since 1969  
Mahatma Gandhi Shikshan Mandal's  
**Arts, Science and Commerce College, Chopda**  
Dist. Jalgaon - 425107  
Affiliated to Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon  
NAAC Re-Accredited 'B Grade' (2.50) 2<sup>nd</sup> Cycle



## CODE OF ETHICS FOR RESEARCH

स्थापना

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**MGSM's Arts, Science and College Chopda, Dist: Jalgaon (MS)**

**Aim:** The main objective of this stratagem which is undertaken to promote the research and research publications and prevention of misconduct including plagiarism in R&D.

**Introduction:**

Ethics and honesty are the two most important components of the academic activities be it teaching or research. Teaching & research is a novel profession based on extremely high moral values. There cannot be any scope for claiming the credit for the work he/she has not undertaken. Such acts will affect healthy academic environment in the institute which will also harm the reputation of the institute as well as the individual. The institution is committed to producing and promoting research unadulterated with plagiarism and other unethical practices, while endeavoring to maintain academic freedom and innovation.

The college has a stated Code of Ethics to check malpractices and plagiarism in Research. The college believes in promoting a healthy Research Culture among the staff and students and does not compromise with the below mentioned malpractices and plagiarism with regard to project and research work.

**Objectives:**

1. To create academic awareness about responsible conduct of research, study, project, assignment, thesis, dissertation, promotion of academic integrity- and prevention of misconduct including plagiarism in academic writing among students, researchers, faculty and other members of academic staff as well as any employee of the institute.
2. To establish institutional mechanism through education and training to facilitate responsible conduct of research, study, project work, assignment, thesis, dissertation, promotion of academic integrity and deterrence from plagiarism.
3. To develop systems to detect plagiarism and to set up mechanisms to prevent plagiarism and punish a student, faculty or staff committing the act of plagiarism

**The Code of Ethics is:**

- ❖ The college strictly adheres to follow the code of ethics for various research activities.
- ❖ Researchers are strictly bound to publish original research work.
- ❖ The Ph.D. guide should check his authenticity of data and work by the plagiarism software available at the university library before final submission of thesis.
- ❖ Authors shall be responsible for ensuring original research work.
- ❖ Academic integrity should be ensured in their research work.

- ❖ Alternatively, authors may make use of free online plagiarism websites in this regard.
- ❖ All the teaching staff is requested to comply with the guidelines stated above and help in maintaining highest ethical standards in publication.

## Procedure for handling alleged Plagiarism:

### a. Procedural Fairness:

The Institution is committed to deal with alleged plagiarism in accordance with the principles of procedural fairness, including the right to:

- Be informed of the allegations against them in sufficient detail to enable them to understand the precise nature of the allegations and to properly consider and respond.
- Have a reasonable period of time within which to respond to the allegations against them.
- Have the matter resolved in a timely manner.
- Impartiality in any investigation process.
- An absence of bias in any decision making.

### b. Identification and Assessment of Alleged Plagiarism :

Where an examiner detects or is made aware of alleged plagiarism by any person, the examiner must report the alleged plagiarism to an empowered body which confirms first if there is a plagiarism or not; if it is, then whether it is negligent or dishonest type and what is the degree of plagiarism. This empowered body will then submit its report along with its recommendation to statutory bodies which are empowered to take disciplinary actions. The severity of plagiarism can be categorized as follows:

Plagiarism would be quantified into following levels in ascending order of severity for the purpose of its definition:

Similarities up to 10% - excluded

Level 1: Similarities above 10 to 40%

Level 2: Similarities above 40 to 60 %

Level 3: Similarities above 60%

### c. Counseling:

As the detection of plagiarism and steps to prevent it are important, equally important is to educate students about the dangers of plagiarism. Institution needs to take steps to strengthen the moral of students so that they do not take support of the unfair-means.

## Guidelines for Action:

The Institution will form a committee of about 5 experts who will establish whether there is a plagiarism or not, if it is then what is the level. This committee will have a Head of the Department or the Principal as an ex-officio member. This committee will submit its report to the Academic Council for a final decision in this regard.

The committee of experts will use the best possible software's provided by UGC or National Knowledge Commission for detecting the plagiarism.

Depending on the severity of crime the punishment could be:

- ✓ Fine or warning.
- ✓ Rustication for limited period or permanent
- ✓ Withdrawal of degree

