

## The Repair and maintenance of physical, academic and support facilities:

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, Classrooms etc.

### The Repair and maintenance of physical, academic and support facilities:

Laboratory, library, sports complex, computers, and classrooms are an unremitting process and in every academic year separate budgetary provisions are sanctioned, further, the college has well-defined guidelines and procedure for repairing and maintenance activities to ensure time-bound maintenance work.

The college has established systems and procedures for maintaining and utilizing physical facilities as below;

- All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee (CDC), Purchase, and Financial Norms Committee, Library Committee, Master Plan Committee, Building Committee, Campus Development, Beautification, and Botanical Garden Committee etc.
- At the beginning of every academic year, proper availability of blackboards, lighting, and furniture in classrooms etc. is taken care of by these committees.
- Library Committee is functional which takes care of the library matters and functions.
- Gymkhana Committee has the responsibility for the creation and maintenance of sports facilities on the campus for the students and the faculty.
- Upgradation of software and hardware and maintenance of ICT facilities is done by the Department of Computer Science through Computer Beam, Jalgaon and Amit Computer Chopda.
- Institute's website upgradation and maintenance contract has been given to Suvishwa Computers Academy, Chopda.
- Each departmental laboratory is having lab assistant and lab attendants for the proper maintenance of the laboratories.
- The college is having hostel committee which manages the hostel maintenance and proper utilization of the hostel facilities.
- The college successfully runs **Earn and Learn Scheme**. The students working under this scheme help in maintaining and cleaning the college campus, garden, library etc.
- Separate non-teaching staff is appointed for housekeeping.
- Chopda Municipal Corporation also helps in maintaining in housekeeping and cleanliness on the campus.
- The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, replacement of fire extinguishers, electric work, plumbing, RO-water-facilities, water tank, etc. is maintained on daily basis through contract services.

The college has signed following contracts for maintaining and utilizing physical facilities

<b>Sr.No.</b>	<b>Nature of work</b>	<b>Name of agency / Person</b>	<b>Contact no.</b>
1.	Gardening	Mr. H. M. Patil	7507795311
2.	Plumbing	Mr. R. J. Patil	9420112056
3.	Electric maintenance	Mr. Vijay Shukla	9890538079
4.	Pest control in the library	Dinar Pest Control	9867945467
5.	Computer maintenance and ICT facility maintenance	Mr. Dipak Patil	9960914326
6.	Laboratory equipments/instruments maintenance	M/S. Jinendra Scientific, Jalgaon.	7020736140
7.	Security Guard	Shree Sai Security Pvt. Ltd.	8669126468
8.	Furniture work	Mr. Anis Bohari	9175277710
9.	Building maintenance	Mr. Anis Bohari	9175277710
10.	Cycle stand & Vehicles Parking maintenance	Mr. Usman Noor Mohamad Rangrej.	9823938642